



**LOS RIOS COMMUNITY COLLEGE DISTRICT**  
**Board Meeting Minutes**  
**Wednesday, August 12, 2015**

## **1. CALL TO ORDER**

The board meeting was called to order by President Johnson at 5:35 p.m., in the Tiff Martinez Board Room, 1919 Spanos Court, Sacramento, California.

***Present:***

Mr. Dustin Johnson, President  
Ms. Deborah Ortiz, Vice President  
Ms. Kay Albiani  
Ms. Pamela Haynes  
Mr. Robert Jones  
Mr. John Knight  
Ms. Ruth Scribner

Mr. Cameron Weaver, Student Trustee

Dr. Brian King, Chancellor

## **2. ORAL COMMUNICATIONS**

Jeffery Tardaguila addressed the Board of Trustees regarding Los Rios Community District's Universal Transit Pass agreement with Regional Transit.

Dr. Behrooz Farhangi addressed the Board of Trustees regarding office hours of members of the Board and diversity concerns at the colleges.

## **3. CONSENT CONSIDERATIONS**

*A motion was made by Ms. Ortiz, seconded by Ms. Albiani, that the Board of Trustees approve Consent Consideration items A through Q.*

*Roll Call Vote:*

*Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner*

*No: None*

*Absent: None*

*Motion carried; 7:0*

A. *Board Meeting Minutes: July 8, 2015*

*That the Board of Trustees approve the minutes of the meeting held on July 8, 2015.*

- B. Resolution No: 2015-13: Authorizing Execution of a Contract from the County of Sacramento Department of Human Assistance (CalWORKS Study Agreement)

*That the Board of Trustees approve Resolution No. 2015-13 authorizing the Chancellor or his designee(s) to execute the contract and any future augmentations, amendments, renewals, extensions, or other modifications to the agreement.*

- C. Resolution No: 2015-14: Authorizing Execution of a Contract from the County of Sacramento Department of Human Assistance (CalWORKS Sharing Agreement)

*That the Board of Trustees approve Resolution 2015-14 authorizing the Chancellor or his designee(s) to execute the contract and any future augmentations, amendments, renewals, extensions, or other modifications to the agreement.*

- D. Claim: Ruth Burns

*That the Board of Trustees reject the claim of the Claimant and refer the matter to the District's insurance administrators.*

- E. Contract Award: District Food Service Provider

*That the Board of Trustees award the contract for RFP #15011 to Aramark.*

- F. Special Event Authorization

*That the Board of Trustees approve or ratify the applications listed in the August board agenda packet.*

- G. Ratify: CRC Stadium Landscaping Project

*That the Board of Trustees ratify the Tender Agreement and Completion Agreement for the Cosumnes River College Stadium Landscaping Project.*

- H. District Quarterly Financial Status Report (311Q)

*That the Board of Trustees receive the June 30, 2015 Quarterly Financial Status Report (CCFS-311Q) and the related financial statements and authorize staff to submit the prescribed report to the Chancellor's Office and to the Sacramento County Office of Education.*

- I. Los Rios Foundation - Quarterly Investment Report

*That the Board of Trustees receive the Foundation Quarterly Investment Report for the year ended June 30, 2015.*

J. Ratify: Grants and Contracts Awarded

That the Board of Trustees ratify and/or approve the grant and contract awards herein listed, pursuant to Board Policy 8315.

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
<p>Building Healthy Communities Grant</p> <ul style="list-style-type: none"> <li>Funds to have student teams provide information to South Sacramento residents on drinking water versus soda and on Covered California.</li> <li>4/1/2015 through 5/31/2016</li> <li>Administrator: James Collins, Dean, Science and Allied Health</li> </ul>	SCC	\$24,998	The California Endowment
<p>CTE Enhancement Fund – 40% Local Share</p> <ul style="list-style-type: none"> <li>Funds to enhance Advanced Transportation programs</li> <li>6/18/2015 through 6/30/2016</li> <li>Administrator: Jerome Countee, Assoc. Vice President, Instruction, Economic and Workforce Development</li> </ul>	ARC	\$336,818	Shasta-Tehama-Trinity Joint CCD
<p>CTE Enhancement Fund – 40% Local Share</p> <ul style="list-style-type: none"> <li>Funds to enhance Agriculture programs.</li> <li>2/12/2015 through 3/15/2016</li> <li>Administrator: Bob Johnson, Dean, Careers and Technology</li> </ul>	CRC	\$22,000	Shasta-Tehama-Trinity Joint CCD
<p>CTE Enhancement Fund – 40% Local Share</p> <ul style="list-style-type: none"> <li>Funds to pilot the NetLabs+ Academic Edition System in partnership with seventeen (17) colleges.</li> <li>1/15/2015 through 6/30/2016</li> <li>Administrator: Monica Pactol, Vice President, Instruction</li> </ul>	FLC	\$528,000	Shasta-Tehama-Trinity Joint CCD
<p>CTE Enhancement Fund – 40% Local Share</p> <ul style="list-style-type: none"> <li>Funds to enhance Advanced Transportation programs</li> <li>6/18/2015 through 6/30/2016</li> <li>Administrator: Gabriel Meehan, Assoc. Vice President, Instruction, Economic and Workforce Development</li> </ul>	SCC	\$80,000	Shasta-Tehama-Trinity Joint CCD
<p>Inmate Education Pilot Program</p> <ul style="list-style-type: none"> <li>Funds to develop and implement inmate education geared toward improving inmates' ability to find employment upon release and to reduce recidivism.</li> <li>7/1/2015 through 3/31/2017</li> <li>Administrator: Monica Pactol, Vice President, Instruction</li> </ul>	FLC	\$400,000	CCCCO
<p>LRCCD MESA Scholarships</p> <ul style="list-style-type: none"> <li>Scholarship funds for twenty qualified MESA students.</li> <li>6/20/2015 through 6/19/2016</li> <li>Administrator: Nancy Reitz, Interim Dean, Mathematics</li> </ul>	ARC	\$5,000	Teichert Foundation
<p>Prop 39 Program Improvement Fund – Augmentation</p> <ul style="list-style-type: none"> <li>Funds to enhance green/clean technology programs.</li> <li>2/1/2015 through 9/15/2015</li> <li>Administrator: Jerome Countee, Assoc. Vice President, Instruction, Economic and Workforce Development</li> </ul>	ARC	\$59,027	Mendocino-Lake CCD
<p>Prop 39 Program Improvement Fund – Augmentation</p> <ul style="list-style-type: none"> <li>Funds to enhance green/clean technology programs.</li> <li>2/1/2015 through 9/15/2015</li> <li>Administrator: Gabriel Meehan, Assoc. Vice President, Instruction, Economic and Workforce Development</li> </ul>	SCC	\$15,106	Mendocino-Lake CCD

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
TRIO Student Support Services STEM (Year 1 of 5) <ul style="list-style-type: none"> <li>• Funds to provide support services to Science, Technology, Engineering, and Mathematics (STEM) students in order to increase their college retention and graduation rates.</li> <li>• 10/1/2015 through 8/31/2015</li> <li>• Administrator: Rina Roy, Dean, Science and Engineering</li> </ul>	ARC	\$220,000	U.S. Department of Education

K. Ratify: New Contracts and Renewals

That the Board of Trustees ratify and/or approve the contracts herein listed, pursuant to Board Policy 8315.

**CONTRACTS**

Description	Agreement Amount	Initial (I) Renewal (R)	Valid Dates	Consultant/ Contractor	Department Sponsor
Provide 19 X 6 External Monitoring and Onsite Support	\$56,400.00	R	07/01/15 - 06/30/16	Point to Point Consulting Inc.	District Office IT
Professional Telecom Engineering Services	\$90,000.00	R	07/01/15 - 06/30/16	Randstad Technologies LP	District Office IT
Consulting Services for PeopleSoft Development and Support	\$30,000.00	R	07/01/15 - 06/30/16	VDefine Inc.	District Office IT
Professional Advocacy Services	\$66,000.00	R	07/01/15 - 06/30/16	McCallum Group, Inc.	District Office Counsel
Consulting Services for Grant Development	\$39,900.00	I	07/17/15 - 09/01/16	Hanover Research Council, LLC	Sacramento City College Student Development
Interpreting Services	\$26,000.00	R	07/01/15 - 06/30/16	Eaton Interpreting Services, Inc.	Sacramento City College Humanities & Fine Arts
"Emergency Vehicle Operations Course" Training for Recruits	\$50,000.00	R	07/01/15 - 06/30/16	Alameda County Sheriff	American River College Public Safety Center
Interpreting Services	\$45,000.00	R	07/01/15 - 06/30/16	Eaton Interpreting Services, Inc.	American River College Humanities Department
Sign Language Interpreter & Captioning Services	\$40,000.00	R	07/01/15 - 06/30/16	Class Act Alliance, Inc.	Sacramento City College Disabled Student Programs & Services
NT & Exchange Administration, Project Management, Architectural Design & CADD Services	\$587,520.00	R	07/01/15 - 06/30/16	Point to Point Consulting	District Office Information Technology

L. Ratify: Affiliation and Other Agreements

That the Board of Trustees ratify and/or approve the agreements identified in the August board agenda packet.

M. Ratify: Bid Transactions

That the Board of Trustees ratify and/or approve the bid transactions herein listed.

CHANGE ORDERS						
Bid No	Description	Change Amount	Change Number	Vendor	Original Contract Total	New Contract Total
15003R	SCC TAP F Parking lot construction	\$2,594.00	1	All-American Construction, Inc.	\$43,000.00	\$45,594.00
15019R2	FLC Sound System for Athletic Fields	\$718.00	1	SecureCom, Inc.	\$43,848.00	\$44,566.00

BID AWARDS					
Bid No	Description	No of Responses	Award Date	Successful Vendor	Contract Amount
15037	District Wide Custodial Supplies	8	07/20/2015	Sac-Val Janitorial \$59,406.62  Cole Supply \$104,007.73  Hillyard \$73,534.56  JC Paper \$2,803.50  JC Nelson \$57,801.55 Global Supply \$25,250.00  Waxie Sanitary Supply \$20,499.09  Supplyworks \$9,961.76	\$353,265.11
16002	ARC Student Services Building Security and Card Access Improvements	2	07/30/15	SecureCom, Inc.	\$49,366.00
CMAS #3-14-70-2686F	DW Firewall Solution and Software Management Center	3	07/24/15	Development Group, Inc.	\$711,493.78
CMAS #3-12-70-2247E	FLC NetLab Project for Virtual Lab Environment	1	07/31/15	Carahsoft Technology Corp	\$121,316.97

N. Disposition of Surplus Equipment

That Board of Trustees approve the disposal of the surplus items listed in the August board agenda packet, which are valued at \$5,000 or less, pursuant to Education Code section 81452.

O. Purchase Orders, Warrants, Checks, and Wires

That the Board of Trustees approve the numbered purchase orders, warrants, checks, and wires issued during the period of June 16, 2015 through July 15, 2015.

<b>PURCHASE ORDERS</b>		
General Fund	0001082119-0001082564 B116000-B116440	\$ 10,423,192.91
Capital Outlay Fund	0003016320-0003016368	
Child Development Fund	0006000759-0006000761 B616000-B616009	
Self-Insurance Fund	0009000339-0009000343	
<b>WARRANTS</b>		
General Fund	717838-719156	\$ 8,972,093.99
General Fund-ARC Instructional Related	005277-005361	
General Fund-CRC Instructional Related	021872-021897	
General Fund-FLC Instructional Related	030719-030727	
General Fund-SCC Instructional Related	044316-044391	
Capital Outlay Fund	829925-830024	
Child Development Fund	954112-954121	\$ 13,968,413.93
Self-Insurance Fund	976255-976258	
Payroll Warrants	273313-274403	
Payroll-Direct Deposit	737075-740424	
July Leave Process	274404-276323	
Payroll Vendor Warrants	58722-58859	
<b>CHECKS</b>		
Financial Aid Disbursements	2153501-2156006	\$ 1,867,493.60
Clearing Checks	-	\$ -
Parking Checks	2904-2909	\$ 177.00
Bookstore Fund – ARC	29509-29624	\$ 1,202,615.63
Bookstore Fund – CRC	026127-026158	
Bookstore Fund – FLC	8995-9033	
Bookstore Fund – SCC	047565-047615	
Student Clubs Agency Fund – ARC	4690-4693	\$ 34,680.84
Student Clubs Agency Fund – CRC	3688-3706	
Student Clubs Agency Fund – FLC	1941-1954	
Student Clubs Agency Fund – SCC	3130-3153	
Foundation – ARC	4359-4517	\$ 331,944.96
Foundation – CRC	1924-1928	
Foundation – FLC	0954-0983	
Foundation – SCC	3467-3475	
Foundation – DO	0676-0682	
Associated Students Trust Fund – ARC	0744-0752	\$ 13,970.31
Associated Students Trust Fund – CRC	0630-0630	
Associated Students Trust Fund – FLC	0544-0544	

Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	USI Check System 3286-3354 Manual checks: 9119-9120	\$ 622,217.15
<b>WIRES</b>		
Board of Equalization	-	\$ 32,000
PARS	-	\$ -
Vendors	-	\$ -
Backup Withholding	-	\$ -
Retiree Health Trust		\$ -

P. Classification of Contract Employees 2015-16

That the Board of Trustees approve the changes in certificated personnel employment status as listed in the August agenda, effective July 1, 2015.

Q. Regular Human Resources Transactions

That the Board of Trustees approve the human resources transactions listed in the August board agenda packet.

**4. FIRST READING**

A. Board Policy Revisions: Changes related to AB 540: Resident Status (P-2242), Nonresident and International Student Fees (P-2251)

Revisions to the board policies were presented to the Board of Trustees as first reading for review and discussion.

B. Board Policy Revisions: Graduation Requirements (P-7241)

Revisions to the board policy were presented to the Board of Trustees as first reading for review and discussion.

**5. ACTION**

A. Retiree Health Benefit Contribution (Policies 5165, 6622 and 9414)

A motion was made by Ms. Scribner, seconded by Ms. Haynes, that the Board of Trustees approve board policies 5165, 6622 and 9414 and the increase of the District contribution for retirees' health premiums by \$21 per month, from \$235 to \$256, effective July 1, 2015.

Roll Call Vote:

Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner

No: None

Absent: None

Motion carried; 7:0

B. Contract Award: ARC Athletic Fields Improvements

A motion was made by Ms. Ortiz, seconded by Ms. Haynes, that the Board of Trustees award the contract for Bid #16003 to Diede Construction, Inc. for the base bid (\$5,680,000.00) and one (1) alternate (\$47,000.00) for a total contract amount of \$5,727,000.

Roll Call Vote:

Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz

No: Scribner

Absent: None

Motion carried; 6:1

C. Pay Rate Schedules: Final 2014-15 and 2015-16 Interim

A motion was made by Ms. Scribner, seconded by Ms. Albiani, that the Board of Trustees adopt and approve the salary schedules for all groups and individuals as described in the August agenda, and ratify the Memorandums of Understanding, also outlined in the August agenda.

Roll Call Vote:

Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner

No: None

Absent: None

Motion carried; 7:0

## 6. INFORMATION

A. NextEd Update

To support NextEd, an affiliate organization of the Sacramento Metro Chamber, in their current leadership transition, Los Rios has entered into a Memorandum of Understanding to “loan” Cosumnes River College Dean Brian Bedford to serve as Interim CEO of NextEd. An overview of NextEd and the potential opportunity for improved alignment between K-12 school districts, Los Rios, and its four-year college and university partners and the business community, was presented by Chancellor King and Brian Bedford to the Board of Trustees for information and discussion.

B. Access and Enrollment Management Update

Chancellor King provided an update on the districtwide dialogue that engaged approximately 50 participants from all four colleges and the district office on August 6, 2015 to continue the process of developing strategies to fully utilize the District’s capacity to serve more students. This item was presented to the Board of Trustees for information and discussion.



## 7. BOARD MEMBER REPORTS

Trustee Haynes recognized American River College for receiving three TRIO grants. She noted her upcoming participation in the ACCT Leadership Congress in San Diego, and encouraged her colleagues to participate as well if they can. She also invited the Trustees to join her at the Land Park amphitheater fundraiser on August 13.

In response to the enrollment management presentation, Trustee Scribner discussed the concept of students being our best ambassadors, noting she would like to challenge our community partners to do the same. She also reported her attendance at the Sacramento Shakespeare festival of "As You Like It," and wished everyone a wonderful start of the school year.

Trustee Albaini recently met with new Cosumnes River College President Edward Bush.

Trustee Weaver reported the student leaders are drafting a master list of district-specific issues to address, rather than only focusing on the individual colleges.

## 8. FUTURE AGENDA ITEMS

The Board of Trustees requested a Special Board Workshop on water and energy resource conservation measures across the District.

## 9. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:

April Robinson, President, Cosumnes River College Classified Senate  
Brian Robinson, President, District Academic Senate  
Dean Murakami, President, LRCFT

### Chancellor's Report:

ARC: American River College has been awarded three \$1.1 million federal Department of Education grants under the TRIO program, which provides intensive support to low-income, first-generation degree/transfer-seeking college students. In 2010, ARC received its first federal TRIO grant, which created the college's Journey program that provides services and support to low-income, first-generation degree/transfer-seeking students. Last year, ARC re-applied for and was awarded another five-year, \$1.1 million grant to continue the Journey program, which ensures the continuation of the important work being done by the faculty, staff and administrators. At the same time, ARC applied for and was successful in acquiring two other TRIO grants, one focused on supporting low-income, first-generation college students who are interested in STEM fields and another focused on Veterans. With the resources from each of these \$1.1 million grants, ARC will be able to triple the number of underrepresented students who receive intensive, wraparound academic and student support essential to the timely

completion of their educational goal. If TRIO programs like Journey and now STEM and Veterans are successfully implemented, they are likely to receive continued funding in subsequent years. That means these programs add long-term capacity to key student support programs while at the same time help establish alternative funding sources for such services.

CRC: The Cosumnes River College women’s volleyball team participated in a fundraiser last weekend. The Hawks hosted a two-day grass volleyball tournament. The doubles competition was open to all ability levels. More than 70 individuals participated. The team raised \$1,000 and will spend the money on equipment and uniforms.

FLC: Folsom Lake College student Chanelle Sadler is featured in the latest California Community Colleges “I Can Afford College” campaign. Chanelle overcame enormous obstacles, including homelessness while being a single mother to two young daughters, to get to where she is today. She credits much of her growth to her experience as a student at FLC. Chanelle is currently a communications major and plans to transfer to UC Davis. She also works as a student clerk in the Financial Aid Office, where she helps her fellow students get the information they need about applying for financial aid.

SCC: Sacramento City College Biology Professor David Wyatt was featured in a recent Sacramento Bee article about researchers turning to crowdfunding instead of applying for traditional government grants. Wyatt and his team were able to raise nearly \$8,000 from 78 backers, which funded the launch of an exotic insect exhibition to be used for academic research.

*Chancellor King announced the following employee retirements:*

Retirement			Years of Service
Marcia Albert	Learning Skills Coordinator	FLC	6
Nam Nguyen	Custodian	CRC	10+
Sharon Howard Urban	Admissions/Records Clerk II	ARC	15+
Michael Sheldon	Art Professor	ARC	27+

## 10. CLOSED SESSION

*General Counsel Sherry announced closed session as listed below. The following board members went into closed session at 7:40 pm: Ms. Albiani, Ms. Haynes, Mr. Johnson, Mr. Jones, Mr. Knight, Ms. Ortiz, and Ms. Scribner.*

- A. Pursuant to Government Code section 54956.9, subdivision c, Conference with Legal Counsel – Anticipated Litigation: Initiation of litigation: One case.

*Closed Session Adjourned: 7:54 pm  
Open Session: 7:55 pm*

**11. OPEN SESSION; REPORT OF ANY ACTION AND/OR RATIFICATION TAKEN IN CLOSED SESSION**

*No reportable action was taken in closed session.*

**12. ADJOURNMENT**

*A motion was made by Ms. Albiani, seconded by Ms. Ortiz, that the meeting be adjourned.*

*Motion carried; 6:0*

President Johnson adjourned the meeting at 7:55 p.m.

  
\_\_\_\_\_

**BRIAN KING**

Chancellor and Secretary to the Board of Trustees

*Minutes approved by the Board of Trustees: September 9, 2015.*

*jd*