



## LOS RIOS COMMUNITY COLLEGE DISTRICT

Board Meeting Minutes  
Wednesday, November 12, 2014

### 1. CALL TO ORDER

The board meeting was called to order by President Jones at 5:30 p.m., in the Performing Arts Center, Room 106, 3835 Freeport Boulevard, Sacramento, California.

***Present:***

Mr. Robert Jones, President  
Mr. Dustin Johnson, Vice President  
Ms. Kay Albiani  
Ms. Pamela Haynes  
Ms. Deborah Ortiz  
Ms. Ruth Scribner

Mr. Omba Kipuke, Student Trustee

Dr. Brian King, Chancellor

### 2. SPECIAL ORDER OF BUSINESS

A. Resolution 2014-19: Honoring Councilwoman Bonnie Pannell

*The Board of Trustees adopted Resolution No. 2014-19 by accolade, which recognizes and thanks Councilwoman Pannell's contributions to the District, its colleges, and the Sacramento community.*

### 3. ORAL COMMUNICATIONS

Dr. Eddie Fagin, Economics Professor at Cosumnes River College, addressed the Board regarding concerns he has within his department.

### 4. CONSENT CONSIDERATIONS

*A motion was made by Ms. Ortiz, seconded by Ms. Albiani, that the Board of Trustees approve Consent Consideration items A through M.*

*Roll Call Vote:*

*Aye: Albiani, Haynes, Johnson, Jones, Ortiz, Scribner*

*No: None*

*Motion carried; 6:0*

A. Board Meeting Minutes: October 2-3 and 15, 2014

That the Board of Trustees approve the minutes of the meetings held on October 2-3 and 15, 2014.

B. Scheduling of Board of Trustees Annual Organizational Meeting

That the Board of Trustees schedule the annual organizational meeting for Wednesday, December 10, 2014.

C. Curriculum Proposals: ARC/CRC/FLC/SCC

That the Board of Trustees approve the curriculum proposals for American River, Cosumnes River, Folsom Lake and Sacramento City Colleges.

D. Board Policy Revisions: Conflict of Interest Rules (P-8631)

That the Board of Trustees approve the proposed revisions to Board Policy P-8631.

E. District Quarterly Financial Status Report (311Q)

That the Board of Trustees receive the September 30, 2014 Quarterly Financial Status Report (CCFS-311Q) and the related financial statements and authorize staff to submit the prescribed report to the Chancellor's Office and to the Sacramento County Office of Education.

F. Foundation Quarterly Investment Report

That the Board of Trustees receive the Foundation Quarterly Investment Report for the quarter ended September 30, 2014.

G. Ratify: Grants and Contracts Awarded

That the Board of Trustees ratify the grant and contract awards listed herein pursuant to Board Policy 8315.

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
MESA – Fund for Student Success <ul style="list-style-type: none"><li>• Renewal to support the MESA program.</li><li>• 7/1/2014 through 6/30/2015</li><li>• Administrator: Brandon Muranaka, Interim Dean, Science, Math, and Engineering</li></ul>	CRC	\$50,500	CCCCO
Deputy Sector Navigator – Global Trade & Logistics <ul style="list-style-type: none"><li>• Renewal to provide key talent for the region to facilitate community college and industry partnerships that support the development of global trade/logistics training programs.</li><li>• 7/1/2014 through 6/30/2015</li><li>• Administrator: Walter DiMantova, Director, Workforce and Economic Development</li></ul>	WED	\$200,000	CCCCO

College to Career Program <ul style="list-style-type: none"> <li>• Renewal to provide support services to students with intellectual disabilities.</li> <li>• 7/1/2014 through 6/30/2017</li> <li>• Administrator: Michael Poindexter, Vice President, Student Services</li> </ul>	SCC	\$750,000	CCCCO
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H. Ratify: New Contracts and Renewals

That the Board of Trustees ratify the service and professional service agreements listed herein pursuant to Board Policy 8315.

CONTRACTS					
Description	Agreement Amount	Initial (I) Renewal (R)	Valid Dates	Consultant/ Contractor	Department Sponsor
Engineering and Design Services for ARC Boiler	\$17,320.00	I	10/06/14 – 06/30/15	Peters Engineering	FM
Consulting Services for PeopleSoft Projects	\$20,000.00	R	07/01/14 – 06/30/15	VDefine	DO-IT
SB70 Round 6 Coordination and Technical Assistance Services	\$115,732.00	R	07/01/14 – 06/30/15	El Dorado County Office of Education	FLC
SB70 Round 6 Services to Develop Video Marketing Materials	\$39,492.00	R	07/01/14- 06/30/15	El Dorado County Office of Education	FLC

I. Ratify: Bid Transactions

That the Board of Trustees ratify the bid transactions for the month of October as herein listed.

CHANGE ORDERS					
Bid No	Description	Change Amount	Change Number	Vendor	New Contract Total
12001	FLC New Gym Complex	\$20,260.00	7	Flintco Pacific Inc.	\$13,591,561.22
13009	ARC Culinary Arts Building Expansion	\$86,554.00	5	Broward Builders	\$8,505,062.00

BID AWARDS					
Bid No	Description	No of Responses	Award Date	Successful Vendor	Contract Amount
CMAS# 3-12-70-2247E	DO System Area Network Hardware & Support	N/A	10/24/14	Carahsoft Technology Corp	\$305,218.35
CMAS# 3-12-70-2247E	CRC System Area Network Hardware & Support	N/A	10/23/14	Carahsoft Technology Corp	\$129,525.71
RFP 15008	El Dorado Center Energy Management System Upgrades	1	10/22/14	Honeywell Building Solutions	\$321,689.00

J. Disposition of Surplus Equipment

That the Board of Trustees approve the disposal of the surplus items listed in the November board agenda packet, which are valued at \$5,000 or less, pursuant to Education Code section 81452.

K. Purchase Orders, Warrants, Checks, and Wires

That the Board of Trustees approve the numbered purchase orders, warrants, checks, and wires issued during the period of September 16, 2014 through October 15, 2014.

<b>PURCHASE ORDERS</b>		
General Fund	0001078142-0001078615 B115650-B115664	\$ 1,697,967.62
Capital Outlay Fund	0003015838-0003015896 -	
Child Development Fund	0006000746-0006000746 -	
Self-Insurance Fund	-	
<b>WARRANTS</b>		
General Fund	705585-707125	\$ 10,035,297.22
General Fund-ARC Instructional Related	004305-004419	
General Fund-CRC Instructional Related	021493-021530	
General Fund-FLC Instructional Related	030533-030556	
General Fund-SCC Instructional Related	043472-043647	
Capital Outlay Fund	829035-829173	
Child Development Fund	953993-954003	
Self-Insurance Fund	976209-976211	
Payroll Warrants	240684-242664	\$ 18,916,056.05
Payroll-Direct Deposit	697077-701314	
October Leave Process	242665-244053	
Payroll Vendor Warrants	57137-57314	
<b>CHECKS</b>		
Financial Aid Disbursements	2063914-2069281	\$ 5,837,651.17
Clearing Checks	2522-2523	\$ 4,362.50
Parking Checks	2864-2866	\$ 104.00
Bookstore Fund - ARC	28634-28752	\$ 2,299,641.90
Bookstore Fund - CRC	025662-025698	
Bookstore Fund - FLC	8636-8692	
Bookstore Fund - SCC	046926-047075	
Student Clubs Agency Fund - ARC	4431-4492	\$ 154,334.24
Student Clubs Agency Fund - CRC	3414-3455	
Student Clubs Agency Fund - FLC	1811-1823	
Student Clubs Agency Fund - SCC	2878-2926	
Foundation - ARC	4110-4122	\$ 93,643.22
Foundation - CRC	1803-1838	
Foundation - FLC	0810-0828	
Foundation - SCC	3103-3138	
Foundation - DO	0594-0604	
Associated Students Trust Fund - ARC	0665-0667	\$ 7,201.39
Associated Students Trust Fund - CRC	0599-0603	
Associated Students Trust Fund - FLC	0498-0501	
Associated Students Trust Fund - SCC	-	

Regional Performing Arts Center Fund	USI Check System 2681-2769 Manual Checks 9108-9108	\$ 515,379.06
<b>WIRES</b>		
Board of Equalization	-	\$ 4,200.00
PARS	-	\$ -
Vendors	-	\$ -

L. Sabbatical and Professional Development Leaves

That the Board of Trustees approve the sabbatical/professional development leaves listed in the November board agenda packet for the 2014-15 year.

M. Regular Human Resources Transactions

That the Board of Trustees approve the human resources transactions listed in the November board agenda packet.

**5. FIRST READING**

A. Draft 2015 Board Meeting Calendar

A draft copy of the proposed 2015 annual board meeting calendar was presented to the Board of Trustees as First Reading for review and discussion. After Board discussion, President Jones asked that the matter be brought back for further discussion at the December meeting.

**6. ACTION**

A. Public Hearing: Resolution No. 2014-17A: City of Sacramento Easement - CRC

**Public Hearing:** President Jones conducted a public hearing in the matter of granting an easement to the City of Sacramento.

*A motion was made by Ms. Haynes, seconded by Ms. Scribner, that the Board of Trustees adopt Resolution No. 2014-17A granting the City of Sacramento an easement to access Basin 69 as described in the easement, and authorize the Chancellor or designee to execute the necessary deeds, and deliver the new easement to the City in exchange for the quitclaim deed from the City.*

Roll Call Vote:

Aye: Albiani, Haynes, Johnson, Jones, Ortiz, Scribner

No: None

Motion carried; 6:0

**B. College Student Equity Plans**

*A motion was made by Ms. Haynes, seconded by Ms. Albiani, that the Board of Trustees approve the Student Equity Plans for American River, Cosumnes River, Folsom Lake and Sacramento City Colleges for submission to the Chancellor's Office.*

*Roll Call Vote:*

*Aye: Albiani, Haynes, Johnson, Jones, Ortiz, Scribner*

*No: None*

*Motion carried; 6:0*

**7. INFORMATION**

**A. Legislative Update**

General Counsel Sherry and the District's outside lobbying firm, McCallum Group, provided the Board with an update of the District's government affairs activities, the budget, key bills of the past legislative year and insight as to what to expect from the Legislature over the coming year.

**B. CCSSE/NSSE Engaging Latino Students for Transfer and College Completion**

Prior to the CCSSE/NSSE presentation, Sandra Camarena, Economics Professor at Sacramento City College reported on her experience at the Kiki La Gara Education Fellowship in Washington DC.

Information was presented by representatives from Sacramento City College and Sacramento State to the Board of Trustees to share highlights of the CCSSE/NSSE Engaging Latino Students for Transfer and College Completion partnership between the two institutions.

**8. BOARD MEMBER REPORTS**

Ms. Ortiz participated in the Phi Theta Kappa Induction Ceremony at Sacramento City College.

Ms. Haynes encouraged her colleagues to support the Los Rios Foundation's emergency fund. She also noted the Martin Luther King, Jr. March that takes place every January and includes hundreds of students as participants. She strongly encouraged the District to have representation at this event.

Ms. Scribner acknowledged the partnership between Cosumnes River College and Cosumnes Oaks High School for the College Success Course and thanked those involved in making it happen. She also congratulated her colleagues on their re-elections.

Ms. Albiani attended the Association of Community College Trustees Leadership Congress in Chicago.

Mr. Kipuke reported that the student advisory committee has begun the process of drafting lobby day initiatives. He also mentioned the holiday toy drives occurring at the colleges.

## 9. FUTURE AGENDA ITEMS

No future agenda items were discussed.

## 10. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:

Sandeep Singh, President, Sacramento City College Student Association  
Sandra Belmares, President, Sacramento City College Classified Senate  
Alisa Shubb, Secretary, American River College Academic Senate  
Dean Murakami, President, LRCFT

### Chancellor's Report:

**ARC:** Two MESA students from American River College have been accepted into the second stage of the prestigious NASA Community College Aerospace Scholars program. They have been invited to a workshop at the Johnson Space Center in Houston later this month, based on their performance in the first round of this competitive program. Bitu Behziz and Sean Franklin completed online instruction during the first round, and each also has proposed a specific project. As many of you know, MESA engages thousands of educationally disadvantaged students each year to excel in math and science and graduate with math-based degrees. MESA partners with all segments of California higher education as well as K-12 institutions.

**CRC:** Cosumnes River College Counselor and Learning Disability Specialist Scott Hamilton has been honored with the Frank D. Lanterman Outstanding Service Award. The Lanterman award is given to people who have demonstrated a lifelong commitment to services and support for people who have developmental disabilities. The award was presented by the California Association for Postsecondary Education and Disability. Past recipients include state Sen. Darrell Steinberg, former state lawmakers Tom Hayden and John Burton, as well as other legislators and disability advocates.

**FLC:** Folsom Lake College has some award-winning news of its own in the area of support for students with developmental disabilities. The college's Disabled Students Program and Services Coordinator and Counselor, Dr. Tim McHargue, is the 2014 recipient of the Professional Recognition Award, also from the California Association for Postsecondary Education and Disability. The association recently recognized Tim for his outstanding achievements and contributions to the field of education for students with disabilities, including founding the Disability Awareness Art Week, now in its seventh year.

**SCC:** Sacramento City College is being recognized by the Sacramento County Tobacco Control Coalition for implementing six Designated Smoking Areas at the main campus and outreach centers this semester. College nurse Wendy Gomez will accept the award for the college at an event later this month. In addition, two SCC faculty members joined more than 100 authors as guest speakers at the first California Capital Book Festival last month at the Sacramento Convention Center. English Professor Jodi Angel, author of "You Only Get Letters From Jail," and Psychology Professor Gayle Pitman, author of "This Day in June," were among prize-winning authors and illustrators from across the U.S. and the world as they presented and signed their books. The festival was a free public event for book lovers. Sacramento City College's faculty authors were joined by six faculty authors from American River College at last month's book festival. And the Sacramento Educational Cable Consortium was there to interview our authors and videotape their presentations for a program that will air later this year on cable TV.

Chancellor King announced the following retirements:

Retirement			Years of Service
JoAnn Mendenhall	Instructional Services Assistant II	ARC	7+
Pamela L. Flaherty	Mathematics Professor	SCC	17
Lynda K. Phoenix	Grant Coordination Clerk	ARC	19+
Tomoko J. Matsubara	Student Personnel Assistant – DSPS	ARC	21+
Patricia V. Gibson	Anthropology Professor	ARC	24
Deborah J. Travis	College President	CRC	25
David N. Aagaard	Counselor	CRC	25
Thomas E. Minor	English Professor	SCC	25
Ramon Quezada	Head Groundskeeper	FM	28+
Kathy L. Champion	Librarian	ARC	36

## **11. CLOSED SESSION**

General Counsel Sherry announced closed session. The following Board members went into closed session at 8:25 pm to consider the matters listed below:

- A. Pursuant to Government Code section 54956.9, subd. (c), Conference with Legal Counsel – Anticipated Litigation; Initiation of litigation: One Case

*Ms. Haynes, Mr. Johnson, Mr. Jones, Ms. Ortiz, and Ms. Scribner*

- B. Pursuant to Government Code section 54957; Public Employee Performance Evaluation Instrument: Chancellor

*Ms. Haynes, Mr. Johnson, Mr. Jones, and Ms. Ortiz*

*Closed Session Adjourned 9:30 pm  
Open Session: 9:32 pm*



**12. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION**

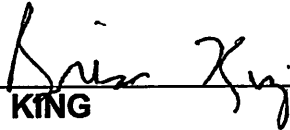
No reportable action was taken by the Board in closed session.

**13. ADJOURNMENT**

*A motion was made by Mr. Johnson, seconded by Ms. Haynes, that the meeting be adjourned.*

*Motion carried; 4:0*

President Jones adjourned the meeting at 9:35 p.m.



**BRIAN KING**

Chancellor and Secretary to the Board of Trustees

*Minutes approved by the Board of Trustees: December 10, 2014*

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